



**MINUTES OF THE SPECIAL COUNCIL MEETING
YOUNGTOWN, AZ
12033 N. CLUBHOUSE SQUARE, COUNCIL CHAMBERS
THURSDAY, AUGUST 25, 2023 at 1:00 P.M.**

1. **Call to Order:** Mayor LeVault called the meeting to order at 1:00 p.m.
2. **Roll Call:** Mayor Michael LeVault, Vice Mayor Chuck Vickers, Councilmembers Margaret Chittenden, Mike Francis, Karen Haney Duncan, and Jim Starke. Councilmember Susan Hout called in telephonically.

Mayor LeVault noted that a quorum is established for transacting business.

Staff present: Town Manager Jeanne Blackman, Town Clerk Nicole Smart, Attorney Trish Stuhan.

3. **Pledge of Allegiance and Invocation:** Councilmember Haney Duncan led the Pledge and Town Manager Blackman gave the Invocation.
4. **Motion and Vote to go into Executive Session**

Mayor LeVault asked for a motion to go into Executive Session at 1:02 p.m.

Motion - Councilmember Francis

Second Councilmember Haney Duncan

Convene Executive Session for:

- A. Discussion and/or consideration of the Town Manager's annual performance evaluation, employment, and salary, pursuant to A.R.S. 38-431.03(A)(1) and (A)(4).
- B. Discussion and legal advice regarding updating the Council Code of Ethics Policy, pursuant to A.R.S. 38-431.03(A)(3).

Return to Public Meeting at 3:23 p.m.

5. **Business**

- A. **Presentation, Discussion and/or Action:** Approval of the Sixth Amendment to Employment Agreement.

Town Attorney Stuhan mentioned this is the six amendment to Town Manager Blackman's employment agreement. If there are no changes, all we need is someone to make a motion.

Approval of the Town Manager Blackman's Sixth Amendment to Employment Agreement
Councilmember Francis

Second Councilmember Starke

Motion passed 6-1 on a roll call vote of seven (6) ayes, (1) abstained (0) nays. (Yay, Chittenden, Francis, Hayne Duncan, Starke, Vice Mayor Vickers, and Mayor LeVault. Councilmember Hout's voice vote was noted as abstained.

- B. Presentation, Discussion and/or Action:** Discussion and possible direction regarding updating the Council Code of Ethics Policy.

This item has been tabled for discussion at a later date.

Councilmember Chittenden mentioned the Boards and Commissions should be added to the training for the Code of Ethics.

- C. Presentation, Discussion and/or Action:** Approval of Correction #1 of the Amendment No. 4 to the Cooperative Agreement between Maricopa County administered by its Human Service Department and the Town of Youngtown regarding participation in the U.S. Department of Housing and Urban Development Community Development Block Grant (CDBG) Program for an additional three federal fiscal years 2024, 2025, and 2026 authorizing the Mayor to execute and deliver said amendment on behalf of the Town.

Town Manager Blackman stated this was a request from the Federal government to ensure the documentation from CDBG Community Development Block Grant was updated to reflect the language that all recipients of block grant funding will comply with all federal laws. CDBG had used an outdated version of it, and they had to do a correction saying the Town is going to agree to all these federal laws which we have to follow. Community Development Block Grant (CDBG) had to reach out to all cities and towns with the correction, and it's literally rewording what we already are obligated to do.

Approval of Correction #1 of the Amendment No. 4 to the Cooperative Agreement between Maricopa County administered by its Human Services Department and the Town of Youngtown regarding participation in the U.S. Department of Housing and Urban Development Community Development Block Grant (CDBG) Program for an additional three federal fiscal years 2024, 2025, and 2026 authorizing the Mayor to execute and deliver said amendment on behalf of the Town.

Councilmember Chittenden

Second Vice Mayor Vickers

Motion passed unanimously on a voice vote with all Councilmembers in attendance voting. Councilmember Susan Hout's telephonic voice vote was noted as a yes.

- D. Presentation, Discussion and/or Action:** Approval of the assignment of settlement funds to Maricopa County related to the opioid settlement payments.

Town Manager Blackman mentioned we received updated information in regards to the settlements funds to Maricopa County regarding the issue of opioids.

Town Manager Blackman stated the Town received updated information and in your packet that you have and the total amount of the allocation the Town would get paid out would be \$77,389.63 over the course of several years. Town Manager Blackman recommends the Town to assign the funds to the County for all opioid settlement funds received to date and any pending or future payments allocated to the Town of Youngtown. The Town

understands that the County will handle the programs, record keeping and reporting of those funds on behalf of the Town.

Mayor LeVault mentioned the settlement funds are permanent, and will not change. We have had over 100,000 opioid overdose deaths per year in this country.

Approval of the assignment of settlement funds to Maricopa County related to the opioid settlement payments.

Councilmember Starke

Second Councilmember Haney Duncan

Motion passed unanimously on a voice vote with all Councilmembers in attendance voting. Councilmember Susan Hout's telephonic voice vote was noted as a yes.

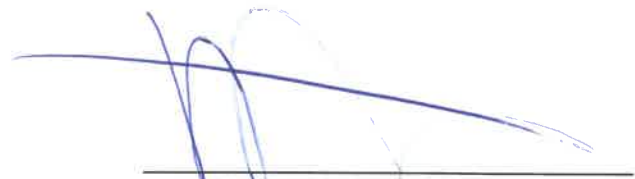
Adjournment

Motion to Adjourn

Vice Mayor Vickers

Second – Councilmember Francis

Meeting Adjourned 3:23 p.m.



Michael LeVault, Mayor

Attest:



Nicole Smart, Town Clerk

Minutes approved at the September 21, 2023 Council meeting.